



PLANNER III

SALARY: \$5,672 - \$6,870/month

FILING DEADLINE: Open Until Filled, or until a sufficient number of applications have been received. Recruitment may close at any time.

THE POSITION

Incumbents compile, analyze, and interpret data related to the more complex social, economic, population, and land use trends; prepares written reports on the most complex planning matters and elements of the General Plan; and provide lead direction and training to assigned staff. Planner III is the advanced working class of the professional planning series.

Two vacancies currently exist in the Planning and Development Department. Immediate and future vacancies will be filled from this eligible list for a period of six (6) months from the date the eligible list is created, with the option of extending that period at the City's discretion. Should the competitive process be suspended for this recruitment, the eligibility list may be limited to three (3) months.

THE REQUIREMENTS

Applicants must meet the minimum qualifications on or before the posted filing deadline in order to qualify for the examination.

Graduation from an accredited college or university with a Bachelor's Degree in urban planning, architecture, engineering, landscape architecture, geography or related field; AND three (3) years of experience equivalent to a professional planner within a planning agency. Additional qualifying experience may be substituted for the required education on a year-for-year basis.

If qualifying with a degree or accredited college or university credits, you must attach a copy of the degree or transcripts. Applications lacking this documentation may be rejected.

Experience in land use entitlement processing, community engagement, long range planning experience, and preparation of CEQA documents is preferred.

Possession and continued maintenance of a valid class "C" California Driver's License or equivalent is required at time of appointment. Candidates considered for hire must provide proof of a valid driver's license and current copy of their driving record.

The selected eligible candidates certified will be required to successfully pass a Department interview and a Department of Justice fingerprint prior to employment with the City of Fresno.

PAY, BENEFITS, AND WORK SCHEDULE

RETIREMENT: Fresno City Retirement System, one of the best funded public systems in the state. Reciprocity with other public California systems. The City does not participate in Social Security. Vested in Retirement benefits after 5 years of service.

HEALTH INSURANCE: The City contributes toward monthly premiums for PPO medical, dental and vision for employee and dependents.

FLEXIBLE SPENDING ACCOUNT: IRS 125 Plan for health and dependent care expenses.

DEFERRED COMPENSATION: Increase your retirement savings with the City's 457 plan.

MANAGEMENT LEAVE: 60 hours per fiscal year.

ANNUAL LEAVE: Twenty (20) days per year of Annual Leave with cash out provisions.

HOLIDAYS: Ten (10) City-observed annual holidays plus birthday and one (1) personal day.

LIFE INSURANCE: Benefit equal to annual salary; premium paid by the City.

LONG-TERM DISABILITY: Benefit equal to 66.66% of monthly salary up to \$7,500 per month after 30 days of disability; premium paid by the City.

Additional information regarding the City of Fresno benefits is available at www.fresno.gov.

THE SELECTION PROCESS

The examination process may consist of the following:

APPLICATION REVIEW - Qualifying Only: Applications submitted will be reviewed and a limited number of the most qualified candidates may be invited for an oral examination. The selection will be based upon those applications and resumes which demonstrate the greatest breadth and depth of applicable education, experience, skills and training. Therefore, applicants are urged to submit sufficiently detailed information in their application materials for a proper evaluation.

ORAL EXAMINATION (100%)- A panel of subject matter experts will conduct a job-related Oral Examination which may evaluate each candidate's knowledge of planning research, leadership skills, technical writing, urban design and drafting techniques, standard terminology used in urban planning, maintaining effective working relationships, or other topics related to a candidate's training, experience and qualifications for the position of Planner III.

The Oral Examination date is to be determined.

Candidates must achieve a passing score to qualify for the eligible list

VETERAN'S PREFERENCE

Qualified veterans who pass the examination may obtain five (5) additional points.

Candidates applying for veteran's preference are required to submit a copy of their DD214 with their application during the specified filing period. Evidence must be presented to indicate that the candidate was discharged honorably from the military service. Veterans, including City employees, must resubmit proof of honorable service for every examination for which veteran's preference credit is requested.

EQUAL OPPORTUNITY EMPLOYER

The City of Fresno is an equal opportunity employer. Should you need a special accommodation due to a qualifying disability, please contact the Personnel Service Department at (559) 621-6950 in advance of the examination.

HOW TO APPLY

APPLICANTS MUST COMPLETE AN ON-LINE APPLICATION. PLEASE VISIT

WWW.FRESNO.GOV/JOBS TO APPLY. For information on how to complete an on-line application, please view "Instruction Guide" on the City's website, Personnel Services Career Opportunities page, or call (559) 621-6950 for assistance. Resumes will not be accepted in lieu of a completed employment application.

ALL CORRESPONDENCE regarding this recruitment and exam process will be sent via e-mail. All applicants will acknowledge such understanding when they complete their on-line application. Verify we have your correct e-mail address before you submit your application. It is an applicant's responsibility to check their email frequently to ensure they receive all pertinent communication from the Personnel Services Department on a timely basis. Applicants will receive an automatically

generated confirmation e-mail upon a successful application submittal. The e-mail is the only proof of submittal.

Applications must be submitted by midnight on the filing deadline or they will not be accepted for any reason. FOR THIS RECRUITMENT, IT IS RECOMMENDED THAT PERMANENT FRESNO CITY EMPLOYEES APPLY THROUGH PEOPLESOFT SELF SERVICE.