



May 17, 2021

Job Announcement: Urban Planning Associate (part-time to full-time)

Sigala Inc. is an urban planning and development consulting firm located in Clovis, California. We specialize in transportation and regional planning, and affordable housing planning and development services. We are seeking an Urban Planning Associate for planning assignments throughout the San Joaquin Valley. Most our work efforts are focused on transportation and housing at the regional level.

The successful candidate will possess a background and passion in urban affairs, planning and development. We need someone who has experience in transportation, housing and/or land-use planning. We are looking for an individual with the following characteristics: multi-tasker, detail-oriented, maintains a professional appearance, well-organized, good writing skills, good desktop publishing skills, good technical webinar/zoom skills, positive attitude, some knowledge of government and Valley geography, ability to travel (if needed), and good communication skills on the phone, by email and in person. Proficiency in Word, Excel, PowerPoint, Word Press and Constant Contact are needed. A Bachelor's Degree in urban planning, business, economics, public policy, or related degree is highly desired.

Typical duties vary and include project coordination and management, analytical and policy related writing assignments, real estate feasibility analysis, and contract and grant management.

Some of the current projects we are implementing:

- Electric vehicle car-sharing programs in Kern, Tulare and San Joaquin Counties
- Affordable housing development and related public improvements in Madera
- Housing planning for the entire eight-county region under state contracts
- Regional transportation planning for the eight-county region
- Other affordable housing developments, EV cars and charging stations installations, senior assisted living and memory care (San Francisco and Clovis)

This is an excellent mid-level position and will expose the right candidate to extremely important projects and planning efforts occurring throughout the entire eight county San Joaquin Valley. The position can become full-time for the right candidate.

Compensation:

Competitive hourly salary depending on qualifications and experience. Health benefits can be made available. Flexible and family friendly work hours. Mostly telecommuting at this time; in the office about two days per week.

Sigala Inc. is an equal opportunity employer. Minorities are encouraged to apply.

Please send a cover letter and resume to Michael@sigalainc.com. Please call 559.266.6222 if you have any questions.